INTERNAL AUDIT SCHEDULE

Internal Audit Schedule Template for ISO 14001

Organization Name: [Insert Organization Name]

Audit Period: [Insert Audit Period, e.g., Quarterly, Bi-Annually]

Audit Team: [List Audit Team Members]

Audit Objective: To assess the effectiveness and conformity of the Environmeental Management System (EMS) with ISO 14001:20XX standards and organizational requirements.

Audit Date	Audit Scope	Audit Criteria	Audit Team Member(s)	Audit Findings	Corrective Actions Required	Status (Completed/In Progress)
[Insert Date]	[Insert Audit Scope]	[Insert Criteria]	[Insert Team Member(s)]	[Insert Findings]	[Insert Required Actions]	[Insert Status]
[Insert Date]	[Insert Audit Scope]	[Insert Criteria]	[Insert Team Member(s)]	[Insert Findings]	[Insert Required Actions]	[Insert Status]
[Insert Date]	[Insert Audit Scope]	[Insert Criteria]	[Insert Team Member(s)]	[Insert Findings]	[Insert Required Actions]	[Insert Status]
[Insert Date]	[Insert Audit Scope]	[Insert Criteria]	[Insert Team Member(s)]	[Insert Findings]	[Insert Required Actions]	[Insert Status]

Notes:

1. Audit Scope should include specific processes, departments, or areas of the organization being audited.

2. Audit Criteria refer to the ISO 14001 standard requirements or specific organizational requirements.

3. Audit Findings should document any non-conformities, observations, or areas for improvement identified during the audit.

4. Corrective Actions Required should outline the necessary actions to address identified non-conformities or improvement opportunities.

5. Status should indicate whether corrective actions have been completed or are still in progress.