Risk and Opportunities Register Template

Section 1: Basic Information

Document Title	Risk and Opportunities Register for Food Safety Management Systems
Document Number	FSMS-ROR-001
Version	1.0
Effective Date	[Effective Date]
Review Date	[Review Date]
Prepared By	[Prepared By]
Approved By	[Approved By]

Section 2: Risk and Opportunities Identification

ID	Risk/Opportunity Description	Source	Potential Impact	Likelihood	Severity	Risk Level (L x S)	Responsible Person	Date Identified	Action Plan	Target Completion Date	Status
001	[Describe the risk or opportunity]	[Internal/External]	[High/Medium/Low]	[High/Medium/Low]	[High/Medium/Low]	[Numeric Value]	[Name/Position]	[Date]	[Actions to address the risk/opportunity]	[Date]	[Open/In Progress/Closed]
002	[Describe the risk or opportunity]	[Internal/External]	[High/Medium/Low]	[High/Medium/Low]	[High/Medium/Low]	[Numeric Value]	[Name/Position]	[Date]	[Actions to address the risk/opportunity]	[Date]	[Open/In Progress/Closed]
003	[Describe the risk or opportunity]	[Internal/External]	[High/Medium/Low]	[High/Medium/Low]	[High/Medium/Low]	[Numeric Value]	[Name/Position]	[Date]	[Actions to address the risk/opportunity]	[Date]	[Open/In Progress/Closed]

Section 3: Risk Assessment Criteria

Likelihood:

Rating	Description
High	Highly likely to occur
Medium	Likely to occur
Low	Unlikely to occur

Severity:

Rating	Description
High	Major impact on food safety
Medium	Moderate impact on food safety
Low	Minor impact on food safety

Risk Level Calculation:

Risk Level = Likelihood x Severity

Section 4: Review and Monitoring

Review Date	Reviewed By	Comments	Next Review Date
[Date]	[Name/Position]	[Comments]	[Date]
[Date]	[Name/Position]	[Comments]	[Date]

This template helps in systematically identifying and managing risks and opportunities, ensuring the FSMS is robust and proactive. You can adjust the categories and criteria based on the specific needs and context of your organization.