# Risk Register Template

**Organization Name:**
**Date:**
**Prepared By:**

**Instructions:**

- Use this template to identify, assess, and manage risks. Fill in each section as appropriate for your organization's context.

| **Risk ID** | **Risk Description** | **Asset(s) Affected** | **Threats** | **Vulnerabilities** | **Impact** | **Likelihood** | **Risk Level (Low/Medium/High)** | **Risk Treatment Options** | **Responsible Person** | **Action Plan** | **Status** | **Review Date** |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | | | | | | | | | | | | |
| 2 | | | | | | | | | | | | |
| 3 | | | | | | | | | | | | |
| 4 | | | | | | | | | | | | |
| 5 | | | | | | | | | | | | |

**Template Sections Explained:**

- **Risk ID:** A unique identifier for each risk.
- **Risk Description:** A clear description of the risk event.
- **Asset(s) Affected:** Identify the assets that could be impacted by this risk (e.g., information systems, data, personnel).
- **Threats:** Describe potential threats that could exploit vulnerabilities (e.g., cyber-attacks, natural disasters).
- **Vulnerabilities:** List the weaknesses that could be exploited by the identified threats.
- **Impact:** Assess the potential impact on the organization (e.g., financial loss, reputational damage) if the risk materializes.
- **Likelihood:** Evaluate the likelihood of the risk occurring (e.g., Rare, Unlikely, Possible, Likely, Almost Certain).
- **Risk Level:** Determine the overall risk level based on impact and likelihood (Low, Medium, High).
- **Risk Treatment Options:** Document strategies for managing the risk (e.g., mitigation, transfer, acceptance).
- **Responsible Person:** Assign responsibility for managing the risk and implementing treatment measures.
- **Action Plan:** Outline specific actions to address the risk, including timelines and milestones.
- **Status:** Track the current status of the risk (e.g., Open, In Progress, Closed).
- **Review Date:** Schedule a date for reviewing the risk and the effectiveness of the treatment measures.

---

Feel free to modify this template according to your organization's specific needs and practices! Let me know if you need any further adjustments or additional templates.