



MANAGEMENT REVIEW AGENDA

Agenda Item	Description
Meeting Opening	<ul style="list-style-type: none"> - Welcome and introduction of participants. - Overview of the meeting objectives.
Review of ISMS Performance	<ul style="list-style-type: none"> - Presentation of key performance indicators (KPIs). - Discussion of ISMS compliance with ISO 27001 standards.
Non-Conformities and Corrective Actions	<ul style="list-style-type: none"> - Overview of non-conformities identified in previous audits. - Status update on corrective and preventive actions (CAPA).
Feedback and Improvement Opportunities	<ul style="list-style-type: none"> - Open discussion for feedback and suggestions on ISMS improvement. - Exploration of opportunities for continual improvement
Risk Assessment and Mitigation	<ul style="list-style-type: none"> - Review of the organization's risk assessment process. - Identification of new risks or changes to existing risks. - Discussion of risk treatment plans.
Resource Allocation	<ul style="list-style-type: none"> - Assessment of resource allocation, including budget and personnel, for ISMS support.
Decisions and Action Items	<ul style="list-style-type: none"> - Decision-making on changes or improvements to the ISMS. - Assignment of responsibilities for action items. - Setting timelines for completion.
Documentation and Records	<ul style="list-style-type: none"> - Ensuring accurate records of the meeting, including minutes and action items, are documented.
Meeting Closing	<ul style="list-style-type: none"> - Summary of key points discussed and decisions made. - Acknowledgement of participant contributions. - Expectations for the next review meeting.
Follow-Up	<ul style="list-style-type: none"> - Monitoring progress on action items assigned during the meeting. -Preparation for the next management review, updating the agenda with follow-up items.